



MAKING MOVES

TECHNICAL

Building Surveyor

The Company

- Making Moves is a property consultancy based in Shoreditch.
- We take a modern approach to the property industry. The agency team act exclusively for occupier clients meaning there is no conflict of interest when providing advice and identifying office space.
- Making Moves has a large central London client base covering a range of sectors including media, technology, fashion and start-ups.
- Making Moves is committed to ensuring equality, diversity and inclusion among its workforce, and eliminating unlawful discrimination. Promoting a supportive and inclusive culture is key.
- Making Moves Technical is part of the Making Moves group.
- Making Moves Technical offers a totally independent service, dedicated to protecting our clients from unforeseen costs and hidden pitfalls. Ensuring projects are delivered on time and in budget.
- Services currently provided by Making Moves Technical include: Building surveys, cost consultancy, dilapidations, contract administration, space analysis, client representation and independent project management. Typical fit out projects range between £100k and £1m.

Job Overview

The Making Moves Technical Team is seeking a building surveyor to work alongside our Director of Technical. You will be responsible for producing building surveys and providing dilapidations assessments and negotiations. The role requires you to work directly with clients and identify their needs. You will be helping to develop Making Moves Technical, whilst also supporting the rest of the business and providing a high-quality service for our clients.

The Role

- Producing building surveys and providing dilapidations assessments and negotiations.
- Supporting with project management of larger jobs.
- Building and cultivating client relationships and identifying when they may require more of our services.
- Delivering a high-quality service to our clients.
- Building and maintaining up to date information to be uploaded to the CRM.
- Supporting the growth of our apprentice.



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- Assisting our director on pitches and in face to face meetings.
- Supporting the wider team with technical queries and advice.
- Developing strong internal relationships within Making Moves.

What we're looking for

- Chartered status (MRICS) qualification.
- A reliable individual who will take responsibility for their role and tasks within the company.
- An individual with the ability to service clients end to end.
- A desire to do well and achieve.
- A resilient individual who keeps going and always strives to do their best.
- Excellent client communication.
- Commercial tenant experience is desirable but not essential.
- Business minded - always want to upsell.
- Self-motivated, positive attitude and clear communication skills.

Salary & Benefits

- 25 days annual leave
- An additional days holiday for your birthday
- Team annual trip (Performance Based - Berlin 2017, New York 2018)
- Full training and development programme
- Subscription to company perks scheme
- Professional development and training
- Cycle to work scheme
- Workplace pension
- Monthly and quarterly team socials
- Best office in Shoreditch
- Free fruit, coffee and snacks